

Patient Portal Quick Start Guide

Welcome to our practice's Patient Portal! Per your consent, we have granted you access to portions of your electronic medical record through our secured web portal. You will be sent an email to the address you provided us, which will contain instructions on how to complete the registration process.

Getting Started

1. Check for an email from Patient Portal Admin and click the link to be directed to the portal password creation page. Depending on your email settings, you may need to check your spam/junk folder.
2. When redirected to the portal password creation page you will:
 - Create and confirm password
 - Select and answer two security questions
 - Click the **Save** button

Note: Your Username is system generated and cannot be changed. Write down your Username and password at the bottom of this sheet and keep in a secure location for future reference. You will need both immediately upon clicking Save.

Create Password

This is your Username: BMe61569

Password: [masked]

Confirm Password: [masked]

IMPORTANT: You need your user name and password on the next page.
Please keep your user name and password safe and secure.

Please choose your secret questions

Security Question 1: What is your mother's maiden name? [dropdown]
Answer: Anderson

Security Question 2: What is the model of your first car? [dropdown]
Answer: [text input]

What is your mother's maiden name?
What is your favorite color?
What is the model of your first car?
What is your pet's name?
What is your favorite vacation spot?

Login

Username: [text input]

Password: [text input]

Congratulations! You now are able to access our Patient Portal.

Tip: Bookmark this webpage for future access

Resetting your Password

In the event you misplace or forget your password, clicking on the **Forgot Password** button at the login screen will prompt you with your security questions. Correctly answering these and clicking the **Change Password** button will generate another email with a link to create a new password. You will also be required to establish security questions and answers and select a new security image.

Change Password

Please answer the following questions:

Question 1: What is your mother's maiden name?
Answer: Anderson

Question 2: What is the model of your first car?
Answer: Pinto

In the event you misplace or forget your Username, please contact our office.